

SAINIK SCHOOL, KAPURTHALA
TENDER FORM – MILK PRODUCTS (2022-23)

Name of the Tender (Firm Name) :

(Photo Copy of following documents are to be attached)

Registration No:

GST No:

PAN CARD No:

Complete postal address with PIN Code and Telephone No. and Email

Bank Details: Bank Name and address of Beneficiary:

Name of Beneficiary: _____

Saving Bank Account Number: _____

IFSC Code of Bank _____

Earnest Money details – Bid Security Declaration (as per Appendix 'C') Should be attached

Cost of Tender Form : Bank Draft No/ Receipt No: _____
dated _____ for Rs 500/- payable in favour of
"Principal, Sainik School, Kapurthala"

Certified that:-

I have read the RFP, (Signed each Page) and understood in my language.

Name (in Block Letters):
Signature of Tenderer with Office Seal, If any

Date :

Note: - Non blacklisting Certificate, is to be submitted.
Clearly mention all rates inclusive of all taxes as applicable, No overwriting/whitener/Cutting/erasing is accepted.
Vendor is to submit duly Signed copy of RFP alongwith tender form.
Acceptance of Terms and Conditions of Tender, letter Vendor is to submit alongwith tender form.

LIST OF MILK PRODUCTS AS PER APPENDIX 'A' ATTACHED

LIST OF MILK PRODUCTS (2022-23)

Ser No	Items	A/U	Rates in Rs	Remarks
1	Cream (fresh)	01 Kg		
2	Curd	01 Kg		
3	Fresh Milk (Verka, Amul) (Standard Milk with 4.5 % Fat)	01 Kg		
		500 ml pkt		
		01 ltr pkt		
		06 ltr pkt		
4	Khoya	01 Kg		
5	Paneer	01 Kg		
6	White Butter	01 Kg		

Terms & Conditions, if any:-

Date:

Name(inBlockLetters): _____
Signature of Tenderer with Office Seal, If Any

E-PUBLISHING TENDER NOTICE: FOR SAINIK SCHOOL KAPURTHALA (PUNJAB) - 144601 FOR THE PERIOD MENTIONED BELOW EACH EXTENDABLE UPTO 3 MONTHS IN CASE OF STATE EMERGENCY

1. Bids are invited from bidders (registered firm (s) / contractor (s)) on behalf of Principal Sainik School Kapurthala for the supply of following items:-

S No.	Description of items	Detailed item & Specification	Period of Tender
(a)	Milk Products	As Appx 'A'	12 Jan 2023 to 11 Jan 2024
(b)	Sweets and Snacks	As Appx 'B'	12 Jan 2023 to 11 Jan 2024

2. The tender reference number of the subject tender is SSKP/790/03/Tender/QM. The firms registered with CPP portal may download the tender documents if so desired, from the <https://eprocure.gov.in> Or www.sskapurthala.com. The dates with respect to the Tender reference No SSKP/790/03/Tender/QM are as under:-

Ser No	Items	Date	Time
(a)	Published Date	01 Dec 22	1200 hr
(b)	Bid document download	01 Dec 22	1200 hr
(c)	Clarification Start date	01 Dec 22	1200 hr
(d)	Bid submission start	01 Dec 22	1200 hr
(e)	Clarification end date	07 Dec 22	1100 hr
(f)	Bid submission end	07 Dec 22	1100 hr
(g)	Bid opening start	07 Dec 22	1130 hr

3. Intending Bidders may kindly note:-

(a) Bidders are required to spell out the rates inclusive of GST, Customs duty, Excise Duty, Sales Tax, in unambiguous terms, otherwise their offers will be loaded with the maximum rates of duties and taxes for the purpose of comparison of prices.

(b) The RFP is being issued with no financial commitment and purchaser reserves the right to change or vary any part thereof at any stage. Purchaser also reserves the right to withdraw the RFP if be so necessary at any stage.

4. Manually submitted documents will be opened and scrutinized by a School Board of Officers. If any discrepancy or omission in documents submitted by the firms will be found, the tender of such firm will be rejected by the Board of Officers.
5. General conditions of the supplies will be as under:-
- (a) Your rates will be inclusive of transportation, accommodation, rent, taxes if any and other incidental charges for delivery of the same at Supply Point Sainik School Kapurthala (Punjab)-144601.
- (b) The rates will remain valid for the entire contract period as mentioned in para 1 (a to d), (extendable upto 3 months in case of state emergency for Pandemic), whereas the purchase of the items will be made during the period in question on day to day basis / as per demand.
- (c) You will obtain / receive personally the demand in writing from Adm Officer, Sainik School Kapurthala or his representative.
- (d) Supplies must confirm to as per the FSSAI (Food Safety and Standards Authority of India). Acceptance of stocks is subject to passing of the stocks by the Stores checking committee / LPC after due analysis.
- (e) Principal Sainik School Kapurthala reserves the right to place demands on the successful tenderer for only the actual quantities required. No claim for compensation will be entertained in the quantities which are over / under or incase the demand is not placed at all. Delivery period for supply of item would be from the placement of supply order. Maximum duration of delivery period will be intimated by the supply order or period / work completion for the said tender would be within the given period of time as per the contract agreement. Please note that contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer.
- (f) The Principal Sainik School Kapurthala reserves to himself the right of any amendment, cancellation and changes to the tender notice in whole or in part without assigning any reason or any prior information and to discontinue taking the supplies from you any day without notice to you and you will have no right to claim any compensation on this account.
- (g) In case you fail to produce the demanded items at given time and date, your firm will be debarred from participating in tender activity for Local Purchase in future.
- (h) Items will be inspected by the Principal Sainik School Kapurthala or his representative before acceptance.
- (j) All items rejected at the time of inspection before acceptance will be shifted by you immediately.
- (k) Payment through RTGS / Cheque will be made. Payment shall be made on completion of the complete order as required / specified after inspection and acceptance of the stores by the BOO. The Goods to be supplied **F.O.R. at Sainik School, Kapurthala.** Submission of the duly pre-receipted and stamped bill in the prescribed form is mandatory for the payment of Bills.
- (l) The Supplier shall not be entitled for any additional payment during the tenure of this contract due to subsequent increase in cost of materials, transportation costs, labour charges etc.
- (m) Decision of the Principal Sainik School Kapurthala in all the matters will be final and binding on you.
- (n) Keeping in mind current threat perception, security alerts, pandemic situation in country due to COVID-19, contractors to abide by rules and regulations of State Govt and ensure COVID-19 appropriate behavior of their representatives with Supply Point Staff and behave in a professional and of highest standards, failing which necessary action will be initiated against defaulters as per order of Principal Sainik School Kapurthala.

(p) In preview of spread of COVID-19, all contractors / representatives to abide by the under mentioned hygiene and sanitation guidelines:-

- (i) Person suffering from any symptoms of headache, fever, cough or cold will not enter the premises of Sainik School Kapurthala.
- (ii) All contractors /representatives to wear mask and gloves.
- (iii) Checking of temperature and cleaning of hands will be carried out at the gate and your staff will fully adhere to all directions passed by the school authorities.
- (iv) Adequate distance to be maintained between individuals to avoid spread of COVID-19.

6. The firm / supplier is responsible to maintain hygiene and sanitation at receiving point, Sainik School Kapurthala during the tender accepted period and during tendering of items to be Supplied to Sainik School Kapurthala reps.

7. It has been decided that composite tenders shall be called for items where the combined estimated cost of different items will be put to tender. Composite Tenders can also be called for items where the combined estimated cost put to tender is lowest one (L-1). Final decision of authority to approve the tender rests with the Principal Sainik School Kapurthala.

8. The supplier / firm, will strictly adhere the instructions on the subject.

9. Tenderer is to give his PAN and bank details in Tender form.

Yours faithfully,

Sd/-xx x x x x
Adm Officer
For Principal