



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



CBSE/Coord/2020

Dated :27.11.2020

To,

The Principal/Head of All Schools
Affiliated to CBSE

Subject: Corrections in list of Candidates (LOC), Examination-2021

Madam/Sir,

You are aware that the last date for submission of the list of candidates (LOC) for 2021 examination was 31.10.2020 with normal fees and 07.11.2020 with late fees for both classes-X and XII. Correctness of candidates' data is of highest importance as data of LOC is used for:

1. Fixation of examination centres
2. For providing requisite quantity of material available for holding examinations
3. Generation Admit Cards with correct details of the candidates
4. Compiling and declaring of results
5. Issuing Marks sheet, Certificates and Migration Certificate to the candidates
6. Uploading result on Board's website, Parinam Manjusha, Digilocker etc.

It was desired from the schools that candidates' data uploaded in LOC should be 100% correct. This year, sending of hard copies of LOC has also been done away with. However, after last date of submission of the LOC, some schools have requested for correction in data. Looking into the requests made by the schools, as one time measure, **the link of making corrections in the LOC will be opened w.e.f 03.12.2020 (Thursday) to 10.12.2020 (Thursday).**

Following may please be noted by the schools/ candidates/ parents for needful action:-

1. Schools can make the correction online in all fields.
2. In class – X, correction in Mathematics Standard (041), Mathematics Basic (241), if any, be done now only. **No next opportunity will be given.**
3. Similarly, in Class - X : Hindi-A (002), Hindi-B (085), Urdu A (003), Urdu B (303) and in Class-XII: Hindi Core (302), Hindi Elective (002), English Core (301), English Elective (001), Sanskrit Core (322), Sanskrit Elective (022), Urdu Core (303), Urdu Elective (003), Urdu Elective (003) etc. be checked once again and correction if any, be done now. **No request to change the subject and to provide question papers of other subject then that submitted in LOC at the time of examinations will be entertain.**

Contd.....2/-



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

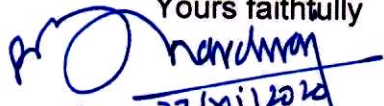


4. In case any request on S.No. 2 and 3 is received at later stage, this may be denied or heavy penalty may be imposed on the school.
5. No, request for correction in candidates data viz candidates' name father's name, mother's name and date of birth etc after examination will be accepted.
6. Complete change of name of candidate will not be permitted. Only correction will be allowed.
7. In case any student is left in LOC earlier, his/her name could be added. However, late fee will be paid online as applicable earlier. Schools will ensure that student to be added is their own student of class-IX/XI. In case, it is observed that student who has been added is of some other school, CBSE will not permit this student in annual examination and consequences if any, will be faced by the school only.
8. CBSE will record all the corrections made by the schools and if it is observed that data has been fiddled with, action will be taken against the school as per affiliation Bye-Laws.

All schools are therefore, requested to ensure that the corrections, if any, are to be made during permitted period only. Print out of the corrections made be taken by the school for their records and kept safely. There is no need to send correction slips to the concerned Regional Office.

It is informed that nō correction, whatsoever, will be entertained by the CBSE after expiry of correction facility pertaining of list of candidates, 2021 examinations.

It is expected from the Principals that they will read the circular carefully, understand the same for implementing correctly to avoid future complications.

Yours faithfully

27/xi/2020
(Dr. Sanyam Bhardwaj)
Controller of Examinations