

**SAINIK SCHOOL KAPURTHALA, PUNJAB – 144 601**  
**RECRUITMENT NOTICE (FEMALE)**

1. Principal Sainik School Kapurthala invites applications for the following Contractual posts for one year from **female candidates** only: -

<b><u>S No</u></b>	<b><u>Name of Post</u></b>	<b><u>No of Posts</u></b>	<b><u>Qualification</u></b>
(a)	PEM / PTI cum Matron (Individual will be employed as PEM / PTI, however, will do additional duties of Matron too).  <b><u>Reserved for OBC</u></b>  <b><u>Pay</u></b> Level 7 of VII CPC	01	<b><u>Essential Qualification.</u></b> Bachelor of Physical Education (B.P.Ed – four Years Degree Course) OR Three Years Graduation + One Year B.P.Ed Diploma OR B Sc Physical Education, Health Education and Sports + one year B.P.Ed Diploma. <b><u>Desirable Qualifications.</u></b> (i) Experience of working in a residential public school in same post and knowledge of computers. (ii) Participated in International / National / State Sports Competitions (iii) English Communication Skills.

2. **Age.** Should be between 18 and 35 years. The cutoff date is 01Jul 2021. The relaxation for SC/ST/OBC candidates and Ex-service personnel is applicable as per the Central Govt Rules.

3. **Allowances and Perquisites.** The recruitment will be for a period of one year on contractual basis and will be paid a consolidated remuneration equal to the minimum in Pay Scale /Pay Level as applicable plus the corresponding DA as on the date of joining. The amount of remuneration once fixed will be applicable for the whole contract period.

4. **Other Conditions.**

(a) Candidates appointed at Sainik School Kapurthala will be employees of Sainik Schools Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable for all the posts. All the posts are transferable with All India Liability.

(b) Applications with attested copies of testimonials and non refundable demand draft for an amount of Rs 500/- for Gen/OBC candidates or Rs 250/- for SC/ST Candidates drawn in favour of "Principal Sainik School Kapurthala" should reach the school at the address: Principal, Sainik School, Kapurthala, Punjab - 144 601 **latest by 18 Jun 2021.** In case of difficulty in sending application by post, you can send the application through email to [sskapurthala@yahoo.com](mailto:sskapurthala@yahoo.com) along with scanned copies of testimonials (in .pdf format). Fee can be remitted through online also to school account number ie 55027633707, State Bank of India, Sainik School Branch Kapurthala, IFSC Code No SBIN0050253. It is mandatory for Candidates remitting fee online to

forward copy of proof of online transfer along with the UTR code generated to school with candidate's name and father's name. In case of non receipt of fees / proof of online payment, requisite certificates for educational documents, the application will be summarily rejected.

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(c) Candidates are to clearly mention the name of the post applied for as per the advertisement. If any field/information, asked in the application, is left blank/ provided false/wrong information, the application will be rejected summarily without giving any justification. Application received after due date will not be considered. The school will not be held responsible for any type of delay including postal or otherwise, to or from, during any stage of selection process.

(d) Candidates are to mention their own valid email id, mobile number, alternate mobile number clearly and correctly in their application form. All correspondence with candidates by the school will be made through email only. No postal communication will be made by the school.

(e) **Shortlisted candidates meeting all eligibility criteria will only be called for written test. Name of short listed candidates and date of written test will be posted on school website.** Information of the same will be communicated to shortlisted candidates through email also. The list of candidates for skill / practical test will be declared subsequently based on the performance of candidates during written test.

(f) The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.

(g) No TA/DA will be admissible for attending the selection tests. The candidates will have to make own arrangements for boarding and lodging keeping all COVID19 related precautions in view.

(h) Eligible and interested candidates may apply in the prescribed application format which may be downloaded from School Website [www.sskapurthala.com](http://www.sskapurthala.com).

5. The school administration reserves the right to cancel the vacancy due to non availability of suitable candidates or administrative / policy reasons. Indian nationals only can apply. The school will not be responsible for any delay including postal or otherwise.

Dated: 20 May 2021

Principal